



ACADEMIC COUNCIL MEETING MINUTES May 12, 2011

Members:

Council Chair:

Ms. Gwen Hoyseth

Council Vice-Chair:

Pat Caulfield Fontaine

President:

Mr. Don Gnatiuk | ***Notice of Absence***

Vice-President Academic:

Ms. Susan Banskroft | ***Notice of Absence***

Deans:

Dr. Kazem Mashkournia

Ms. Jean Nordin

Dr. Jerry Petryshyn | ***Notice of Absence***

Dr. Rik Vandekerckhove | ***Notice of Absence***

Academic Staff Association:

Ms. Pat Caulfield Fontaine

Ms. Emily Fraser

Ms. Nancy Fraser

Ms. Christine Frattini

Dr. Rene Gadacz | ***Notice of Absence***

Ms. Deena Honan

Ms. Gwen Hoyseth

Mr. Loren Jacula | ***Notice of Absence***

Ms. Cara Leaf

Ms. Dianne McDonald

Ms. Dalyce Sather McNabb | ***Notice of Absence***

Ms. Annie Smith

Ms. Theresa Suderman

Employees' Association:

Ms. Sheila Lock

Mr. Gordon Pellerin | ***Notice of Absence***

Ms. Joanne Porta

Community Members:

Mr. Dwight Logan

Ms. Terri Scott

3563 CALL TO ORDER

The Chair called the meeting to order at 4:02 p.m.

3564 APPROVAL OF AGENDA

MOVED by Ms. Fraser, **SECONDED** by Ms. Honan that the agenda of May 12, 2011 be approved as presented.

CARRIED

3565 APPROVAL OF MINUTES

MOVED by Ms. Caulfield Fontaine; **SECONDED** by Ms. Scott that the minutes of March 10, 2011 be approved as presented.

CARRIED

3566 COMMITTEE REPORTS

CURRICULUM COMMITTEE

Academic Council received the Curriculum Committee minutes of April 20, 2011 for approval.

Discussion occurred regarding the entrance requirements for the Finning program.

MOVED by Dr. Mashkournia, **SECONDED** by Ms. Honan that Academic Council accept the Curriculum Committee minutes of April 20, 2011 as presented.

CARRIED

In approving the April 20, 2011 recommendations of the Curriculum Committee, the following motions were approved:

Academic Upgrading

AD0101 5(0-0-5) 75 Hours Study Skills Tutorial

Motion: Recommend that Academic Council approve the deletion of the course note in the calendar description for AD0101 that states "May be repeated for credit".

Moved: S. Sandhu **Second:** P. Coristine

Discussion: Concerns were raised about the negative impact this would have on funded students. Currently this course is a filler course that is accepted for funding. Removing the option of repeating this course for credit will likely serve to reduce the number of students receiving full time funding for Academic Upgrading.

CARRIED

EN0132 5(6-0-0) HS 90 Hours English 30-2 Grade 12 Equivalent

Motion: Recommend that Academic Council approve a change in the prerequisites for EN0132 to "EN0110 with a grade of 70% or better or EN0120 placement test score".

Moved: S. Sandhu **Second:** K. Mashkournia

Discussion: This change will allow students to fast track their entry into trades and other College diploma courses that accept EN0132 (or English 30-2) as an entry requirement.

CARRIED

SL0120 5(5-0-0) HS 75 Hours Social Studies Grade 12 Equivalent

Motion: Recommend that Academic Council approve a change in the prerequisites for SL0120 to “EN0110 or EN0120 placement test score; Social Studies 10”.

Moved: S. Sandhu **Second:** K. Mashkournia

Discussion: This change reflects the new Alberta Learning Program of Studies in Social Studies.

CARRIED

Animal Health Technology

Academic Progression Criteria

Motion: Recommend that Academic Council approve an addition of progression criteria to the program description for Animal Health Technology that states “*To be promoted from one year to the next, you must have successfully completed all of the required AHT courses of the previous year*”.

Moved: R. Vandekerkhove **Second:** U. Jedra

Discussion: This ensures that students entering second year have completed all of the competencies of first year.

CARRIED

Special Program Requirements

Motion: Recommend that Academic Council approve the addition of “Special Requirements” to the program description for Animal Health Technology as presented, removing item #5.

Moved: R. Vandekerkhove **Second:** U. Jedra

Discussion: Proposed “Special Requirements” for the program are:

1. Students of the AHT program are expected to follow a dress code as written in the Orientation Manual and AHT Policies and Procedures manual provided upon Registration.
2. Students are actively involved in animal care throughout the program. This will include several week long rotations involving evenings, weekends and holidays. Students are on these rotations from September to April of each year.
3. Students are strongly recommended to obtain student membership in the AAAHT and ABVMA. Cost is approximately \$50 per year. AHT staff will make arrangements for membership application during their first month at Fairview College Campus.
4. Students are required to purchase a stethoscope and nurses watch. Clothing requirements are a white lab coat, scrubs (minimum 2 sets), coveralls, and rubber insulated boots, warm outer clothing for outside animal care rotations such as dog walking, lambing and calving. A specific digital thermometer and leashes are required and will be available to purchase through the program.

~~5. A Supplemental Exam may be allowed for a course if:~~

~~The student has a grade of 50-59% in the course or one of its components (below 50% will normally require the course to be repeated)~~

~~A maximum of two supplementals per academic year will be allowed.~~

~~Note: the Maximum course mark that can be earned via the supplemental exam process is 60% For additional information on examination regulations please refer to the website under GPRC Academic Policies Examinations and Grading Policy~~

6. Practicum

There are numerous practicum sites from which to choose. Students may opt to gain their practicum experience at one of the following: small animal clinic, large animal clinic, mixed animal clinic, referral or emergency clinic, wildlife rehabilitation facility, or zoo. Salaries may not be paid to students for work performed during the practicum, and any relocation and housing expenses incurred are the responsibility of the student.

7. All students registered in the Animal Health Technology program are required to be immunized against Rabies. The Rabies vaccine series will be provided at Fairview Campus during the first year. Students who have received the rabies vaccination previously will be required to have it checked for verification.

GRADUATION REQUIREMENTS

Students must complete all required courses with a Grade Point Average of no less than 2.00 with no "F" grades. Students must also satisfactorily complete the practicum component in order to receive a diploma. Program must be completed within a five year period.

Item number 5 above is not consistent with the College policy on Examinations. Item number five will be removed from the motion. A committee will be formed to review the Examination policy.

CARRIED

Special Course Requirements

Motion: Recommend that Academic Council approve an addition of "Special Course Requirements" for courses in the Animal Health Technology program that states "Students who have failed a course or its equivalent twice will be asked to withdraw from the program".

Moved: R. Vandekerkhove **Second:** U. Jedra

Discussion: Discussion about changing the wording to "may" instead of "will" to allow for some flexibility and events out of the control of the student.

DEFEATED

6 in favor

14 opposed

AH144 3 48 Hours 8 Weeks Office Procedures

Motion: Recommend that Academic Council approve the addition of "Students must complete and pass AH160" as a prerequisite to AH144 3 48 Hours 8 Weeks Office Procedures.

Moved: R. Vandekerkhove **Second:** U. Jedra
Discussion: It was requested that the words “Students must complete and pass” be removed for the prerequisite statement as this is implied with a prerequisite. The department agreed to this change for this and all following motions.

CARRIED

AH241 2.5 40 Hours 8 Weeks Anatomy and Physiology II
WITHDRAWN

AH242 2 32 Hours 8 Weeks Ethics and Client Relations
WITHDRAWN

AH243 2.5 40 Hours 8 Weeks Laboratory and Exotic Animals

Motion: Recommend that Academic Council approve the addition of AH144 and AH172 as prerequisites to AH243 2.5 40 Hours 8 Weeks Laboratory and Exotic Animals.

Moved: R. Vandekerkhove **Second:** R. Byam
CARRIED

AH244 3 48 Hours 16 Weeks Nutrition

Motion: Recommend that Academic Council approve the addition of AH172 and AH173 as prerequisites for AH244 3 48 Hours 16 Weeks Nutrition.

Moved: R. Vandekerkhove **Second:** R. Byam
CARRIED

AH245 5 80 Hours 16 Weeks Parasitology

Motion: Recommend that Academic Council approve the addition of AH173 as a prerequisite for AH245 5 80 Hours 16 Weeks Parasitology.

Moved: R. Vandekerkhove **Second:** R. Byam
CARRIED

AH246 3 48 Hours 8 Weeks Animal Nursing I

Motion: Recommend that Academic Council approve the addition of AH112, AH141, AH144, AH172, AH173, and AH174 as prerequisites for AH246 3 48 Hours 8 Weeks Animal Nursing I.

Moved: R. Vandekerkhove **Second:** U. Jedra
CARRIED

AH247 2 32 Hours 8 Weeks Pathology

Motion: Recommend that Academic Council approve the addition of AH241 and AH172 as prerequisites for AH247 2 32 Hours 8 Weeks Pathology.

Moved: R. Vandekerkhove **Second:** U. Jedra
CARRIED

AH248 0.5 12 Hours 8 Weeks Procedural Review I

Motion: Recommend that Academic Council approve the addition of “Students must complete all Fall courses prior to beginning this course” as a prerequisite for AH248 0.5 12 Hours 8 Weeks Procedural Review I.

Moved: R. Vandekerkhove **Second:** U. Jedra
CARRIED

AH249 6 96 Hours 16 Weeks Hematology

Motion: Recommend that Academic Council approve the addition of AH172, AH173 and AH174 as the prerequisites for AH249 6 96 Hours 16 Weeks Hematology

Moved: U. Jedra **Second:** R. Byam
CARRIED

**AH340 3.5 56 Hours 16 Weeks Anesthesiology
WITHDRAWN**

**AH342 6 96 Hours 16 Weeks Laboratory Procedures II
WITHDRAWN**

**AH343 5 86 Hours 16 Weeks Diagnostic Imaging
WITHDRAWN**

**AH344 2 32 Hours 16 Weeks Applied Immunology
WITHDRAWN**

AH345 5.5 91 Hours 16 Weeks Clinical Procedures I

Motion: Recommend that Academic Council approve the addition of AH243, AH244, AH247, and AH248 to the prerequisites and the addition of AH340, AH342, AH346, and AH347 as co-requisites to AH345 5.5 91 Hours 16 Weeks Clinical Procedures I.

Moved: R. Vandekerkhove **Second:** R. Byam
CARRIED

**AH346 3.5 56 Hours 16 Weeks Animal Nursing II
WITHDRAWN**

**AH347 1 16 Hours 16 Weeks Surgical Assistance I
WITHDRAWN**

AH441 2.5 39 Hours 12 Weeks Dental Procedures

Motion: Recommend that Academic Council approve the addition of AH343 to the prerequisites for AH441 2.5 39 Hours 12 Weeks Dental Procedures.

Moved: R. Vandekerkhove **Second:** U. Jedra

CARRIED

AH442 3.5 60 Hours 12 Weeks Animal Diseases

Motion: Recommend that Academic Council approve a change in prerequisites for AH442 3.5 60 Hours 12 Weeks Animal Diseases to AH342.

Moved: R. Vandekerkhove **Second:** F. McGuire

Discussion: All other currently listed prerequisites are not necessary with the addition of the new progression criteria.

CARRIED

AH443 3.5 60 Hours 12 Weeks Theriogenology

Motion: Recommend that Academic Council approve a change in the prerequisites for AH443 3.5 60 Hours 12 Weeks Theriogenology removing AH141 and adding AH241, AH172 and AH247.

Moved: R. Vandekerkhove **Second:** F. McGuire

CARRIED

AH445 3.5 60 Hours 12 Weeks Pharmacy and Pharmacology

Motion: Recommend that Academic Council approve a change in prerequisites to AH445 3.5 60 Hours 12 Weeks Pharmacy and Pharmacology removing AH141, AH142, AH220, AH221, AH246, AH340, and AH342.

Moved: R. Vandekerkhove **Second:** R. Byam

Discussion: These are not necessary with the addition of the new progression criteria.

CARRIED

AH446 0.5 12 Hours 6 Weeks Procedural Review II

Motion: Recommend that Academic Council approve a change in the prerequisites for AH446 0.5 12 Hours 6 Weeks Procedural Review II to "Students must complete all Fall courses prior to beginning this course."

Moved: R. Vandekerkhove **Second:** U. Jedra

CARRIED

AH447 4.5 240 Hours 6 Weeks Practicum

Motion: Recommend that Academic Council approve a modification to the prerequisite for AH447 4.5 240 Hours 6 Weeks Practicum to "Successful completion of all other courses in the AHT curriculum with a minimum GPA of 2.0".

Moved: U. Jedra **Second:** R. Byam

CARRIED

AH455 8 134 Hours 12 Weeks Office Procedures II

Motion: Recommend that Academic Council approve the addition of AH340 and AH342 to the list of prerequisites for AH455 8 134 Hours 12 Weeks Office Procedures II.

Moved: R. Vandekerkhove **Second:** R. Byam

CARRIED

AH481 2 30 Hours 1 Week Field Trip

Motion: Recommend that Academic Council approve the addition of “Students must be enrolled in AHT 2nd year courses” as a prerequisite for AH481 2 30 Hours 1 Week Field Trip.

Moved: U. Jedra **Second:** R. Vandekerkhove

CARRIED

Cooperative Trades Orientation

Cooperative Trades Orientation

Motion: Recommend that Academic Council approve a change in the credential awarded for this program to a “GPRC Certificate of Achievement”.

Moved: R. Vandekerkhove **Second:** F. McGuire

Discussion: This request was made by AET as the previous “Certificate” implied an AET credential.

CARRIED

Heavy Equipment Service Technician

Admission Requirements

Motion: Recommend that Academic Council approve a change in admission requirements for the HES program.

Moved: R. Vandekerkhove **Second:** R. Byam

Discussion: Lengthy discussions with Finning have resulted in agreement with the following admission requirements to the Heavy Equipment Service Technician program:

- High School Diploma
GED or Certificate of Achievement will not be accepted as an equivalency.
- Successful interview with Finning and GPRC panel
- Pass of Standardized Mechanical Aptitude and Computer Literacy Training
- Canadian Citizen or Permanent Resident (Landed Immigrant)

Demand for this program is very high. Preference may be given to those:

- Who have academic Achievement beyond the stated prerequisites
- Who are actively involved in activities related to this field
- Who can supply references documenting their experience, involvement of potential in this field.

Concerns were raised that these admission requirements do not allow mature learners to enter the program. Also, there is no flexibility for “High School Diploma or equivalent” – for example, those students completing Academic Upgrading at GPRC. It is understood that Finning wants to attract those students fresh out of high school to this program. They are not gearing this program to mature learners. It is also understood that Finning

has agreed to these requirements and asking them to go back to the table to further discuss these could result in cancellation of this program.

CARRIED

Selection Criteria

Motion: Recommend that Academic Council approve the deletion of the current "Selection Criteria" listed in the 2010-2011 calendar.

Moved: R. Vandekerkhove **Second:** R. Byam

Discussion: This has been moved to the Admission requirement section and is now redundant.

CARRIED

6.3i/6.3ii Calendar Description

Motion: Recommend that Academic Council approve changes to the calendar description for the HES Technician Program as presented.

Moved: R. Vandekerkhove **Second:** R. Byam

Discussion: The presented changes are as follows:

The Heavy Equipment Service program is the result of a unique partnership among GPRC, Caterpillar, world leader in the manufacture of heavy equipment, and Finning, Caterpillar's largest dealership worldwide. GPRC is the only post-secondary institution in Canada to offer this globally recognized training, which is custom-formulated to meet the Alberta Apprenticeship Examination requirements.

The Heavy Equipment Service program is a two year diploma program located at the Fairview Campus in Fairview, Alberta. As a student, you will be provided with technical and hands on training related to Caterpillar equipment and all the technical training required to meet the Alberta Apprenticeship requirements for Heavy Equipment Technician.

Finning provides major financial support to students throughout the program. Each successful applicant will receive an acceptance award of \$1000 on day one of the program.

This program consists of five 16 week semesters. The training is divided into theoretical and practical learning. The work practicum portion of the training will follow either the first or second semester of theory. ~~There may be placements with Finning or alternate placements may be arranged by the student with the assistance of the College. The placement must meet the Heavy Equipment Technician apprenticeship requirements as evaluated by the Chair of the program.~~ **Placement will occur at a licensed Finning location. In the event that a Finning placement is not available, the student will be required to arrange a practicum placement with the assistance of the College.**

The applicant should have a genuine interest in mechanical systems and a desire to understand the underlying theoretical principles that govern machine operation and design. The work often involves analytical troubleshooting and problem solving in an active and physical work environment. Those who are considering this program should enjoy the challenge of working on some of the largest, most technologically advanced mobile equipment in use today.

In addition, applicants should be in good physical health and willing and able to meet the demands of a physically demanding occupation.

Work Practicum

The work practicum courses (HES190, HES290, HES390, HES490, and HES590) are taught **will occur** at a licensed Finning location. **In the event that a Finning placement is not available, the student will be required to arrange a practicum placement with the assistance of the College.**

CARRIED

Instrumentation

Instrumentation

Motion: Recommend that Academic Council approve a change in program name from “Instrumentation” to “Instrumentation Technician”.

Moved: R. Vandekerkhove **Second:** R. Byam

Discussion: This is in keeping with other programs in the province.

CARRIED

Arts and Education

SP2110 3(3-0-2) UT Pending 75 Hours Intermediate Spanish I

SP2120 3(3-0-2) UT Pending 75 Hours Intermediate Spanish II

Motion: Recommend that Academic Council approve the addition of new courses SP2110 3(3-0-2) UT Pending 75 Hours Intermediate Spanish I and SP2120 3(3-0-2) UT Pending 75 Hours Intermediate Spanish II to course offerings in the Arts and Education Department.

Moved: R. Gadacz **Second:** C. MacKinnon

Discussion: These courses are both pending university transfer approval and may not be offered due to budget restrictions.

CARRIED

Fine Arts

Studio Practice Diploma / Interactive Digital Design Diploma

Motion: Recommend that Academic Council approve the combination of two current diplomas, Studio practice and Interactive Digital design, into one new diploma program “Visual Arts and Design Diploma”.

Moved: B. Howey **Second:** K. Mashkournia

Discussion: Currently, there is overlap between the two diplomas so that if a student carefully chooses their options, they can qualify for both at the end of two years. This is not an ideal situation so the department has chosen to streamline the diplomas into one that can suit student's needs.

CARRIED

Human Services

Early Learning and Child Care

Motion: Recommend that Academic Council approve a change to the admission requirements for the Early Learning and Child Care program from "You must provide an immunization record upon admission. Students who are admitted to the program will receive information on required/recommended immunizations with their admission" to "Students who are admitted to the program will receive information on recommended immunizations with their admission".

Moved: C. Carter **Second:** K. Mashkournia

Discussion: Immunizations are not regulated for students. Students can choose to immunize themselves or not, it is for their protection.

CARRIED

1 opposed

CD2020 2(2-0-0) 30 Hours Environments for Young Children

Motion: Recommend that Academic Council approve a change to CD2020 2(2-0-0) 30 Hours Environments for Young Children removing CD2145 as a corequisite and adding a course note stating "Students must successfully complete CD2020 immediately prior to taking CD2145".

Moved: C. Carter **Second:** J. Petryshyn

Discussion: Students must take CD2020 immediately prior to CD2145 as the course is tied to CD2145. Students are not allowed to take CD2020 at any point in the program except for immediately prior to their final practicum.

CARRIED

CD2145 6(0-2-15) 254 Hours 15 Weeks Seminar, 8 Weeks Practicum – Practicum IV

Motion: Recommend that Academic Council approve a change to CD2145 6(0-2-15) 254 Hours 15 Weeks Seminar, 8 Weeks Practicum – Practicum IV removing CD2020 as a corequisite and adding a course note stating "Students must successfully complete CD2020 immediately prior to taking CD2145".

Moved: C. Carter **Second:** J. Petryshyn

Discussion: Students must take CD2020 immediately prior to CD2145 as the course is tied to CD2145. Students are not allowed to take CD2020 at any point in the program except for immediately prior to their final practicum.

CARRIED

MA2410 3(3-1-0) UT Pending 60 Hours Geometry

MA2220 3(3-1-0) UT Pending 60 Hours Introduction to Discreet Mathematics

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